

Pohjanmaan Expo Oy - Expo Österbotten Ab
GENERAL TERMS OF PARTICIPATION

1. Exhibitors and products

Approved exhibitors are manufacturers, producers, salespersons or by these authorized representatives of the products and services mentioned in the fair brochure as well as organizations and publications associated with the sector.

Only the products specified in the registration form which have been approved by Pohjanmaan Expo Oy (in the following referred to as "the organizer"), are to be exhibited. The organizer is entitled to remove other exhibits and such articles that might pose a threat to or distract other exhibitors or the audience. During an ongoing fair, the products exhibited are not allowed to leave the stand. In case the exhibitor should empty or disassemble a stand during an ongoing fair, the organizer will issue a charge of EUR 300.

2. Stand reservations

Binding stand reservations are made with the form issued by the organizer or online by the last registration date. The organizer's written reservation confirmation is a binding agreement to both parties concerning the stand area and rent. The exhibitor is not entitled to rent or transfer the stand or a part of the stand without the organizer's written consent. The organizer is entitled to dismiss registrations.

3. Stand placement

The organizer directs the final stand placements considering the lines of business, the appropriate utilization of the exhibition space, and, if possible, the exhibitors' wishes. The organizer is entitled to increase or reduce the reserved space by up to 10% without the exhibitor's consent. After the registration has been approved, the exhibitor will receive information on the stand and its placement together with the confirmation. The fair organizer is not held responsible for the success of the exhibitor's business or the number of contacts during the fair. The organizer is not held responsible for potential distractions from the exhibitor momentarily caused by the programme on the main stage.

4. Terms of cancellation

The exhibitor is entitled to cancel their participation free of charge within 14 days from the date the organizer has signed the confirmation, providing that there is at least 60 days left until the fair. The cancellation is always to be done in writing.

The right of use of the stand returns to the organizer:

- a) if the stand rent is not paid before the due date
- b) if the exhibitor does not take charge of the stand at the latest by 17.00 the day previous to the fair opening, unless otherwise agreed.

Should the exhibitor thus, or in any other way, cause the termination of the agreement, the organizer will request payments already due as follows: Should the cancellation be made at least 60 days before the fair, the participation fee is requested. Should the cancellation be made later than 60 days before the fair, the organizer requests the stand fee in full + the participation fee. No refund on paid fees.

5. Setting up the stand

The exhibitor is responsible for the assembly, decoration, disassembly, transport, cleaning and waste management of their own stand.

The following measures always require the organizer's consent in advance:

- wall and decoration solutions exceeding 250 cm
- placement of exhibits weighing more than 1,000 kg
- setting up a two-story stand

In case the exhibitor builds walls or other constructions, the outer surfaces of which are visible towards the neighbouring stand or the aisles, the exhibitor is responsible for tidying them up (e.g. by putting up wallpaper, painting or similar).

The organizer's and the authorities' prior consent is required for two-story constructions. The rent per square meter for the top story is 50% of the square meter rate for the floor space. Should the stand be provided with a floor which is higher than 12 cm above the exhibition

space floor, the open sides of the stand are to be equipped with stairs, railings or other safety measures.

The exhibitor is not allowed to present their stand or products or to distribute leaflets or other materials in the aisles. It is also prohibited to distribute free magazines and advertising at the fair site or in its immediate proximity unless otherwise agreed with the organizer.

6. Damage

The exhibitor is responsible for any damage caused by the exhibitor or their sub-contractors to the fair audience, another exhibitor, the organizer, fair constructions, machines, exhibits, exhibition space or the fair site.

7. Electric current and installation

The organizer is responsible for the general lighting in the area. The exhibitor orders the electric current and the installation work needed at the stand from the organizer by filling out the registration form. Electric installation work in the exhibition area should only be carried out by an electric installation company appointed by the organizer. The organizer is not responsible for damage caused by potential blackouts. The exhibitor is responsible for electric appliances exhibited at the stand.

8. Fire protection and other safety regulations

The organizer takes care of the general fire control. The fire safety regulations for the fair site issued by the fire authorities must be adhered to. Demonstrations which might compromise fire safety require prior authorization by the fire authorities. The organizer keeps the general order and is responsible for the audience's safety at the fair site.

9. Insurance

The exhibitor is responsible for their own third-party and other insurance which is deemed necessary by the exhibitor. The third-party insurance signed by the organizer covers potential damage caused to a third party by the actions of the organizer's own personnel or equipment and facilities.

10. Demonstrations and displays

The exhibitor should ensure the proper control of films and video programmes before their public display. The organizer has acquired a TEOSTO copyright license which covers all exhibitors. Demonstrations must not disturb the neighbouring stands. The volume is controlled and disturbing demonstrations will be discontinued.

11. Passes

Only persons holding passes approved by the organizer are granted access at the fair site during assembly and disassembly, and during the fair days. The number of exhibitor passes issued is based on the size of the stand. The pass should be kept visible at all times.

12. Force Majeure

The organizer maintains the right to cancel or postpone the fair, should it become impossible to carry out on the given date due to insuperable obstacles.

13. General regulations

The organizer has acquired a general trading license for the fair. The restaurant service is provided with exclusive rights by an entrepreneur appointed by the organizer. The Finnish version of these terms of participation should be the point of reference in case of any questions of interpretation. Place of payment and legal proceedings is mutually the City of Vaasa.

By signing the registration form or registering online the exhibitor hereby commits to following these regulations including any additional instructions distributed by the organizer.

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