

GENERAL TERMS OF PARTICIPATION

These general terms of participation (**Terms**) apply to all exhibitions and/or events (**Exhibition**) organized by Pohjanmaan Expo Oy – Expo Österbotten Ab (**the Organizer**) and all exhibitors taking part in these.

1. Exhibitors and products

Approved exhibitors are manufacturers, producers, salespersons or by these authorized representatives of the products and services mentioned in the Exhibition brochure as well as organizations and publications associated with the sector (individually referred as an **Exhibitor** and jointly as **Exhibitors**). Solely the products specified in the registration form which have been approved by the Organizer shall be exhibited. The Organizer is entitled to remove any and all unauthorized exhibits and articles that might pose a threat to or distract other Exhibitors or the audience. Exhibited products shall not be removed from the stand during the Exhibition and the stand may not be emptied or dismantled before the start of the official disassembly, at the risk of a penalty of EUR 300.

2. Stand reservations

Binding stand reservations shall be made with the form issued by the Organizer online by the last registration date. The Organizer's written reservation confirmation is a binding agreement between the Exhibitor and Organizer concerning the stand area and its rent. A rent (**Rent**) and a participation fee (**Participation fee**) is charged for the stand. The Exhibitor is not entitled to sublease or transfer the stand or a part of the stand without the Organizer's written consent. The Organizer is entitled to dismiss registrations.

3. Stand placement

The Organizer determines the final stand placements considering the lines of business, the appropriate utilization of the Exhibition space, and, if possible, the Exhibitors' wishes. The Organizer is entitled to increase or reduce the reserved space by up to 10 percent without the Exhibitor's consent. After the registration has been approved, the Exhibitor will receive information about the stand and its placement together with the confirmation.

4. Terms of cancellation

The Exhibitor is entitled to cancel their participation free of charge within 14 days from the date of the signed confirmation, provided that there is at least 60 days remaining until the start of the Exhibition. The cancellation shall always be done in writing.

Should the cancellation be made at least 60 days before the Exhibition, the Organizer will charge 50 percent of the Rent and the Participation Fee. Should the cancellation be made later than 30 days before the fair, the Organizer will charge the Rent and the Participation fee in full. The prices provided by the Organizer exclude value added tax.

The right of use of the stand returns to the Organizer: a) if the Rent is not paid before the due date; or b) if the Exhibitor does not take charge of the stand at the latest by 17.00 the day previous to the Exhibition opening, unless otherwise agreed with the Organizer.

Should the Exhibitor thus cancel their participation, but the conditions mentioned above do not apply, the Organizer is entitled to charge the Exhibitor for the Rent and the Participation Fee in full. No refund shall be paid on the abovementioned fees.

5. Setting up the stand

The Exhibitor is responsible for the assembly, decoration, disassembly, transport, cleaning and waste management of their own stand. If the stand has been ordered from a subcontractor, they are in charge of the stand assembly and disassembly.

The following measures always require the Organizer's prior consent:

- wall and decoration solutions exceeding 250 cm
- placement of exhibits weighing more than 1,000 kg
- setting up a two-story stand

Should the Exhibitor build walls or other constructions, the outer surfaces of which are visible towards the stands of other Exhibitors or the aisles, the Exhibitor is responsible for tidying them up (e.g. by putting up wallpaper, painting or similar). The Organizer's and the authorities' prior written consent is required for two-story constructions. The rent per square meter for the top story is 50 percent of the square meter rate for the floor space. Should the stand feature a floor which is higher than 12 cm above the exhibition space floor, the open sides of the stand are to be equipped with stairs, railings or other safety measures. The Exhibitor is not allowed to present their stand or products or to distribute leaflets or other materials in the aisles. It is also prohibited to distribute free magazines and advertising at the Exhibition site or in its immediate proximity unless agreed with the Organizer in advance.

6. Damages and limitations of responsibility

The Exhibitor is solely responsible for any personal damage or damage to property caused by the constructions, equipment, exhibits, activities or subcontractors of the Exhibitor's stand to the Exhibition audience, another Exhibitor, the Organizer, Exhibition constructions or the Exhibition site.

The Organizer shall not be responsible for the business success of the Exhibitors or the number of contacts during the Exhibition. The Organizer shall not be responsible for potential momentary distractions to the Exhibitor caused by the programme on the main stage. The Organizer shall not be responsible for loss of income or any other indirect damages.

7. Electricity and installation

The Organizer is responsible for the general lighting in the area. The Exhibitor orders the electricity and the installation work needed at the stand from the Organizer by filling out the registration form. Electric installation work in the Exhibition area is carried out by an electricity installation company appointed by the Organizer. The Organizer is not responsible for damage caused by potential blackouts. The Exhibitor is solely responsible for all electric appliances in the stand.

8. Fire protection and other safety regulations

The Organizer is responsible for the general fire control. The fire safety regulations for the Exhibition site issued by the fire authorities must be adhered to. Demonstrations which might compromise fire safety require prior authorization by the fire authorities. The Organizer keeps the general order and is responsible for the audience's safety at the Exhibition site.

9. Insurance

The Exhibitor is responsible for their own third-party and other insurance which is deemed necessary by the Exhibitor. The third-party insurance signed by the Organizer covers potential damage caused to a third party by the actions of the Organizer's own personnel, equipment and facilities.

10. Demonstrations and displays

The Exhibitor must review films and video programmes before their public display and make sure that any and all royalties are paid according to the copyright law. The Organizer acquires a TEOSTO copyright license which covers all Exhibitors. Demonstrations must not disturb the neighbouring stands. The volume is subject to control and disturbing demonstrations will be discontinued.

11. Passes

Only persons holding passes approved by the Organizer are granted access to the Exhibition site during assembly and disassembly, and during the Exhibition days. The number of Exhibitor passes issued is based on the size of the stand. The pass should be kept visible at all times.

12. Force majeure

The Organizer is not responsible for delays and damages caused by the cancellation or postponement of the Exhibition due to a Force Majeure situation. Force Majeure situation includes events outside the Organizer's control, or situations that the Organizer could not reasonably foresee at the time of signing the agreement, and the consequences of which the Organizer could not reasonably avoid or overcome. Force Majeure includes e.g. acts of government, shortage of energy supply, fire, roof collapse, heavy snow on the roof or other events that prevent the use of the Exhibition facilities, natural disasters, earthquake, war, epidemics or revolution. Strike, lockout, boycott and other work-related conflicts are considered as a Force Majeure event if the Organizer is the subject or a part of the action. A Force Majeure situation encountered by an subcontractor of the Organizer shall be counted as an exemption.

Should the Exhibition be cancelled or postponed due to reasons mentioned above, the Organizer reserves the right to charge the Exhibitor for the Rent and the Participation Fee as follows: Should the cancellation or postponement be made at least 60 days before the Exhibition, the Organizer will charge 50 percent of the Rent and the Participation Fee. Should the cancellation or postponement be made later than 30 days before the fair, the Organizer will charge the Rent and the Participation fee in full. The prices provided by the Organizer exclude value added tax.

13. General regulations

The restaurant service is provided exclusively by an entrepreneur appointed by the event arena or the Organizer.

These Terms and other agreements signed by the parties are governed by Finnish law. Any disputes arising between the parties are settled in the Ostrobothnia District Court as a first instance.

By signing the registration form or registering online, the Exhibitor hereby undertakes to comply with these Terms including any additional instructions issued by the Organizer.

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